

**CFC Houston Monthly Meeting
June 19, 2017
Minutes for May 15, 2017**

John L, the CFC Chair, called the meeting to order @ 8:00 PM, starting with a moment of silence followed by the Serenity Prayer.

Attendance: 15, including two guests, Frederick K and Bill L.

Minutes. Larry L read minutes for the April 17, 2017, meeting. It was moved, seconded, and passed to accept the minutes as read.

Treasurer's Report. Alice B was not present so Elizabeth S provided the Treasurer's Report.

Bank Balance as of May 15, 2017						\$	5,894.07
	Beginning		Income		Expenses	\$	Balance
7 th Tradition Separation	\$ 5,894.07	\$				\$	
InterGroup Rent					\$ 25.00	\$	
CFC Meeting Basket		\$	20.00				
Fund Raising (Mini-Round Up)		\$	305.00				
3 rd Tradition Workshop BBQ					\$ 100.00		
2017 Roundup Earmark	\$ 1,500.00					\$	4,594.07
Book purchases					\$	\$	
Invoice 4022 – Roy E					\$ 451.60		451.60 (paid)
White Can beginning balance	\$ 4,594.07	\$		\$		\$	
White Can deposits – Apr 18-30		\$	1,571.33				
White Can deposits – May1-15		\$	1,090.51			\$	2,661.84
Available for Book Purchases						\$	6,804.31
Bank Balance – 5/15/2017		\$	2,986.84	\$	576.60	\$	8,755.91

- Income tax was filed on May 14.
- Year to Date White Can deposits as of May 15, 2017 = \$6,839.17. Heights group is regularly the largest White Can contributor and they are beginning to complain about the large amount of their contribution. Elizabeth is stepping down as CFC representative for the Heights Group but Earl K will take her place and will encourage them to keep up the level of contribution.

It was moved, seconded, and passed to accept the Treasurer's report. John L also thanked Alice on the record for doing such a good job keeping the books and also typing up the agenda for him.

Literature. Ryan W reported the following orders:

Roy E – Jester 3	\$ 312.00
Chuck M – Various	\$1,056.70
Richard D – Luther, Wynn, Ellis	\$862.40
Total	\$2,231.10

- It was moved, seconded, and passed to spend the money.
- Elizabeth S noted that Kelli at InterGroup had not provided the most recent monthly report for inmate mail-outs, so she did not know how much had actually been spent. Chuck M said he would ask Kelli about the mail out cost. Elizabeth said the monthly cost has been around \$250 so she asked the Committee to authorize her to approve expenditure for up to \$300 monthly mail outs, so the inmates would not have to wait additional time to receive their book requests. Jim K said we have the budget available so we should authorize this. Elizabeth also said she would confirm with Kelli to keep order to no more than one book per inmate per request. After some discussion, it was agreed to let the Correspondence Chair authorize inmate mail-outs up to \$300 each month.

Richard D asked about Grapevines and moved to spend \$1,500. Larry L apologized that he had not ordered the \$500 worth of Grapevines authorized by the Committee in May. After some discussion, the Committee authorized Larry to purchase up to \$1,000 of Grapevines, 70% Grapevines and 30% La Vina's.

CFC Houston Monthly Meeting
June 19, 2017
Minutes for May 15, 2017

Correspondence and Bridging the Gap. Elizabeth S. reported on correspondence:

- that she had received 9 letters, , 6 males and 3 females, but a total of 8 individuals; 5 were new request and 4 were ongoing correspondence; 2 sought sponsorship; 1 requested meeting addresses for a specific zip code area; 7 wanted literature.
- Elizabeth added that she was in need of more volunteers to correspond.
- Larry L reported that occasional messages are sent via the Website. Contacts Joey W had written that he cannot continue as Committee Co-Chair due to new work commitments. The Committee asked him to include in the next email blast that the position is open.

SETA Liaison. Roland R reported that the SETA CFC had not met yet for the month so he had nothing to report for this meeting.

CFC Volunteer Coordination. Chuck M reported that:

- There had been a very successful orientation the previous week at Clear Creek.
- The Ramsey Unit will celebrate an anniversary in July.
- Richard D shared that the Wynne Unit had scheduled its 14th anniversary meeting for Saturday, June 24.
- Jim K sad that East Hamm is no longer on lock down so anyone who could make a meeting on the 4th Saturday of the month was welcome to join him.

Round-UP report. Roy E provided flyers and said there were lots of craft shop items available. Richard D suggested getting some more craft items made by inmates. We need volunteers for serving, registration, etc. Roy said he would print up some tickets for the Committee to sell.

Web. Daniel G not present but Elizabeth reported that he had emailed that the Website had 280 visitors in April.

Training Coordinator. Joey T was not present, so there was no report. Roy E reminded the group that there would be an orientation at the SETA CFC Annual Conference in September. Also, there would be an orientation at Crosswalk Center on July 22.

7th Tradition Basket Collection and White Can Collection. The basket was passed rather late and the two collections were merged. A total of \$17 was collected.

Old Business.

- John L circulated several designs he had created for hats to sell as a fund raiser. Jim K said he thought the Committee had not officially discussed or approved creating and selling hats and we should bring it to a vote. The motion was made and seconded but upon discussion it was decided to investigate more and get accurate price estimated before proceeding. Chuck M said he knows someone at the Heights Group who could provide such spec and he volunteered to contact that person.
- Reminders that the first National CFC Conference will be in St. Louis in November. Chuck said he had not heard back about getting permission to go into units during that trip.

New business.

- InterGroup open house will be on June 3, 11-4.
- Roland R needs someone to go with him to Luther unit.
- Jim K said there would be a chilli cook-off the following Saturday at the 24 Hour Club on Lyerly, and that funds raised on Friday night would support the Open Door group meeting in Harris County Jail.
- Larry L mentioned that he had paper AA chips at the meeting and they were available to anyone who wanted to provide them to inmates at meetings.

The next meeting will be Monday, June 19, 2017.

The meeting adjourned at 9:00 PM with the Lord's Prayer.